

## Maple Beach Association Board Member Application

Maple Beach Property Holder Association exists to improve the overall quality of life in the MBPHA area and to support the commonwealth of its members, which ultimately enhance homeowner's property value.

Name Shawynn Zaremba Phone 847-951-2071  
Email Shawynn.Zaremba@gmail.com  
Maple Beach Address 1426 E. Koshkonong Dr.

Full-time resident \_\_\_\_\_ Part-time resident X

Personal skills or strengths of yours that would benefit our organization:

I possess strong negotiation skills, adept at finding mutually beneficial solutions and facilitating productive discussions to achieve optimal outcomes for all parties.

Relevant Experience and/or Employment (attach a resume if you prefer):

With two years of experience servicing on the MBPHA Board and 30 years of Corporate SupplyChain experience, I offer expertise in strategic sourcing, contract negotiation and cross-functional leadership.

Why are you interested in serving on the board?

I have been a part time resident since 2000 and will soon be transitioning to full time. I have truly enjoyed working with the board to improve our Park & strengthen our community. I am passionate about making a positive impact and contributing to strong, meaningful relationships within the community we all share.

Other volunteer commitments

Arlington Heights Bicycle Club and The Saints - Volunteers for the Performing Arts

**Note: Please be aware that much of board business is conducted electronically via email and shared electronic documents.**

Applicants interested in serving as a board member should first read and understand the expectations of Board Membership, read and understand the By-Laws, and submit a completed application before April 2nd so there is time to notify the membership of all candidates before the summer meeting.

**Thank you for considering service on the Maple Beach Property Holder Association Board of Directors.**

## Maple Beach Association Board Member Expectations

The Maple Beach Property Holder Association is a community organization led by active volunteers who are elected by neighborhood residents to:

- Address concerns and issues that are important to residents
- Plan activities and events that bring neighbors together
- Represent the neighborhood in dealings with the City and other institution
- Keep residents informed through direct and online communication
- Enhance the quality of our neighborhood
- Encourage communication, cooperation, and friendliness among the residents
- Maintain and increase the spirit of awareness, security, and beauty in our community
- Undertake initiatives that preserve and improve the quality of life in our area and develop a positive sense of pride and community

As you consider this opportunity, please familiarize yourself with this list of expectations:

As a Board Member —

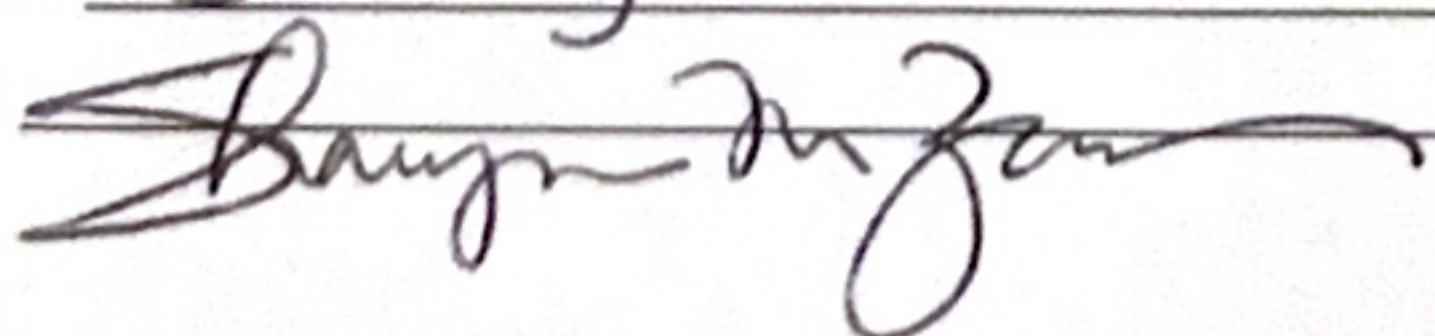
1. I will interpret the organization's work and values to the community, and promote the organization.
2. I will participate in at least 75% of board meetings (electronically or in person), committee meetings, and special events.
3. I will act in the best interests of the organization, and excuse myself from discussions and votes where I have a conflict of interest.
4. I will take seriously the major legal responsibilities of serving on a board, including and especially the fiduciary role.
5. I will stay informed about what's going on in the organization. I will ask questions and request information. I will participate in and take responsibility for making decisions on issues, policies and other board matters.
6. I will work in good faith with other board members as partners towards achievement of our goals.
7. I will represent all those whom this board serves and not a particular geographic area or interest group.
8. I will bring members' concerns, questions and requests to the board in good faith.
9. I will respond in a straightforward fashion to questions board members with professionalism and respect.
10. I will share my skills/expertise to help with various board positions and/or committees.
11. I will remain aware of the association activities that are planned and make myself available to participate.
12. I will respect & support the majority decisions of the Board.
13. I will not criticize fellow Board members or their opinions in or out of the Board meetings.
14. I will not discuss confidential proceedings of the Board outside of the Board room or electronic board communications.
15. I will not use this board position for personal advantage or that of friends or relatives.

By signing below, I attest that the information I have provided is true and correct. Additionally, my signature represents my agreement to the following statements: I understand and agree to the MBPHA Board of Directors Expectations; I agree to participate pursuant to the Policies, Procedures and Bylaws of the MBPHA; and I understand that if conflicts prevent me from performing the rules and expectations as a Board Member, I may be removed from the Board by a simple majority vote.

Print Name:

Shawynn Zaremba

Signature:



Date:

4-2-26